

## **Southeast PTO Meeting Minutes-December 7, 2015**

Attendance- Jon Sgro, Sheralyn Sibilia, Erin Christopher, Lindy DeGennaro, Noreen Halbrooks, Lena Rossi, Amber Casey, Mary deVecchis, Jennifer Mott, Lauren Rodriguez

Meeting called to order at 6:37pm by Lindy DeGennaro

### **1. Upcoming Events**

- Adopt a Family- gifts are due to school by Wednesday December 9<sup>th</sup>- There are still about 10 tags left on the board so parents are encouraged to please take tags if possible.
- The Mansfield Board of Education meeting will be at Southeast this Thursday December 10<sup>th</sup> at 7:30pm. Kindergarteners will be presenting a song and poem the first 10-15 minutes of the meeting, then there will be light refreshments and then the meeting will resume.
- Cocoa and Cultural Crafts is scheduled for January 29<sup>th</sup> at 6:30pm. The PTO is in need of a hot/warm coffee urn for warm water for the event. There will be more information on this event at the January meeting.

### **2. Tri-School Basketball Event**

- The Harlem Wizards are scheduled to play on Monday January 18<sup>th</sup> (Martin Luther King Day) at 6:30pm at EO Smith H.S. The Wizards will be “competing” against the teachers/staff from the three elementary schools. Approximately 7-8 teachers and staff from each school are asked to volunteer. The PTO will get more information for the teachers/staff so they are aware of expectations, roles for the event. Tickets are cheaper if purchased ahead of time. There is a Sign Up Genius for volunteers to help with things including ticket sales ( both online and paper), a volunteer coordinator, concessions leader. Southeast PTO will be handling promoting the event. The Harlem Wizards will make a presentation to Southeast students on January 5<sup>th</sup> that will focus on character education.

### **3. Fundraising Brainstorm Session**

- What kind of events would people like to see at “Saturday School?” There was a suggestion to reduce catalog fundraising and do more event based fundraising. “Saturday School” could be student based and/or parent based and could utilize parent talents/interests. Mrs. Rodriguez made the suggestion to do a survey to parents to find out about interests.

**4. Principal’s Report-** On January 5<sup>th</sup>, there will be a brief assembly for students on character building with the Harlem Wizards. Ms. Sharon Wakely recently joined Southeast as the new librarian/paraprofessional. A new Para educator started today as well. 1<sup>st</sup> grade class sizes are now at 22 and 21. The Board of Ed guideline is 14-18 per class. Mrs. Rodriguez received approval to go to the board to ask for support for these classes, possibly a full time Para educator. Also, Southeast may need another 2<sup>nd</sup> grade teacher for next year. Class sizes have increased with new enrollments. Other grade class sizes are okay.

**5. Treasurer’s Report-** The Thanksgiving/conference PTO Bake sale made \$372.50 and the remaining Silent Auction items made \$229 to add to the \$4800 made at the Carnival Silent Auction. The PTO funded Young Author’s Day. The UConn Book Sale was successful and we are waiting on our final profit.

**6. Other-** Citrus orders are being processed and should be in before the holiday.

A proposal was made by Erin Christopher to do something for the teachers and staff for the holiday. Mrs. deVecchis and Mrs. Rodriguez were asked for suggestions. The need for kitchen supplies was suggested. Treasurer Noreen Halbrooks suggested \$300 be allotted and a vote was initiated by Erin Christopher and Lena Rossi seconded the motion. Attendees unanimously approved spending the money.

Meeting adjourned at 7:33pm by Lindy DeGennaro

Respectfully Submitted,

Jennifer Mott, Sheralyn Sibilia Co-Secretaries